

JAN ARBUCKLE – Grass Valley City Council, Vice Chair
DANIELA FERNANDEZ – Nevada City City Council
SUSAN HOEK – Nevada County Board of Supervisors
ED SCOFIELD – Nevada County Board of Supervisors, Chair
JAY STRAUSS – Member-At-Large
DUANE STRAWSER – Member-At-Large
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

REGULAR TELECONFERENCE MEETING AGENDA

Consistent with California Government Code Section 54953, an online meeting of the Nevada County Transportation Commission (NCTC) will be held exclusively via teleconference in light of COVID-19 and the state of emergency proclamation and state and local recommended measures for physical distancing.

The public is invited to participate in the Open Session of the meeting on
Wednesday, November 9, 2022 at 9:30 a.m.

To join the Zoom meeting on your computer or mobile device:

<https://us02web.zoom.us/j/2869133292?pwd=MXlFcmZ5QnNPZGJCSm93WEhJbUs4UT09>

Meeting ID: **286 913 3292** Online Password: **Rona530**

To join the Zoom meeting by phone:

+1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782.

International numbers available: <https://us02web.zoom.us/j/2869133292?pwd=MXlFcmZ5QnNPZGJCSm93WEhJbUs4UT09>

Meeting ID: **286 913 3292** Phone Password: **4181337**

PUBLIC COMMENT:

Written Comments: You are welcome to submit written comments to the Commission via email. Please send your comments to nctc@nccn.net. Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words. Comments will be accepted through the public comment period and individual agenda discussion items during the meeting.

Oral Comments: Public Comment will be opened during the **Public Comment** time and for **each agenda item** in sequence. Please use the Zoom “**Raise Hand**” feature when the Chair announces the agenda item. The Chair may limit any individual to 3 minutes. Time to address the Commission will be allocated based on the number of requests received. Phone attendees: **Press *9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.*

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

REGULAR MEETING: 9:30 a.m.

STANDING ORDERS: Call the Meeting to Order, Pledge of Allegiance, Roll Call

PUBLIC COMMENT

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

Adopt Consent Items by roll call vote.

1. [Adopt Resolution Making Findings and Determinations Authorizing Virtual Teleconference Meetings under Government Code Section 54953\(e\) \(AB 361\):](#) See staff report.

Recommendation: Adopt Resolution **22-36**.

2. [Financial Reports:](#)

August and September 2022

- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

3. [NCTC Minutes:](#) September 21, 2022 Meeting

Recommendation: Approve.

4. [Proposed 2023 NCTC Meeting Schedule:](#) See schedule.

Recommendation: Approve.

ACTION ITEMS

5. [Western Nevada County Regional Transportation Mitigation Fee \(RTMF\) Program Annual Report for FY 2021/22:](#) See staff report.

Recommendation: Approve.

6. [TDA Allocation Request from the Town of Truckee for STA Funds for Transit Capital Costs During FY 2022/23:](#) See staff report.

Recommendation: Adopt Resolution **22-37**

INFORMATIONAL ITEMS

7. [Executive Director’s Report](#)

8. [Project Status Reports](#)

A. [Caltrans Project](#): Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

B. [Truckee Tahoe Area Regional Transit Report](#): Alfred Knotts, Transportation Program Manager for Town of Truckee

COMMISSION ANNOUNCEMENTS: *Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.*

SCHEDULE FOR NEXT REGULAR MEETING: January 25, 2023.

ADJOURNMENT OF MEETING

This meeting agenda was posted 72 hours in advance of the meeting at the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: nctc@nccn.net

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MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 740.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Findings and Determinations Authorizing Virtual Teleconference Meetings under Government Code Section 54953(e) (AB 361), Resolution 22-36

DATE: November 9, 2022

RECOMMENDATION: Adopt Resolution 22-36 approving findings and declaring its intent to continue remote teleconference meetings pursuant to Government Code section 54953(e) due to the Governor's COVID-19 State of Emergency Proclamation and state regulations related to physical distancing.

BACKGROUND: The Board has been conducting its public meetings under the Governor's Executive Orders issued in connection to the COVID-19 pandemic and its related health and safety risks which allowed legislative bodies to hold meetings exclusively by teleconference. Effective October 1, 2021, Assembly Bill (AB) 361 allows local legislative bodies to continue to hold modified remote meetings during a proclaimed state of emergency, if state or local officials have imposed or recommended measures related to physical distancing which warrant holding meetings remotely.

AB 361 codifies certain provisions of the Governor's Executive Orders to allow for the following teleconference rules:

- Waives the requirement that there be a physical meeting location open to the public to attend Board meetings and comment during the meeting;
- Waives the requirement that the agenda identify and notice each teleconference location of each member of the Board that is participating by teleconference;
- Waives the requirement that each teleconference location be accessible to the public;
- Waives the requirement that members of the public be able to address the Board at each teleconference location;
- Waives the requirement that local agencies post agendas at all teleconference locations;
- Waives the requirement that at least a quorum of the Board participate from within the boundaries of the territory of the Board's jurisdiction;

AB 361 imposes additional rules for certain teleconference meetings as follows:

- Agencies cannot require that written comments be submitted in advance of a meeting, and agencies may only close the comment period at the same time it is closed during the meeting.
- The public must be given an opportunity to comment directly during the meeting and public comment periods. There must be a live time, call in or internet based public comment option.
- In the event of a disruption in broadcasting the meeting, the legislative body shall take no further action until meeting access is restored to the public.

In order for the Board to conduct meetings under the AB 361 teleconference meeting rules, the Board meetings must meet one of the following provisions:

(A) The local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or

(B) The local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or

(C) The local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The AB 361 modified teleconference meeting rules can only be used in the event there is a Governor issued state of emergency. The Governor's COVID-19 state of emergency satisfies this requirement.

The second requirement of item (A) above is satisfied currently as state officials imposed and recommended measures to promote social distancing. California Division of Occupational Safety and Health ("Cal/OSHA") regulations related to COVID-19 recommend physical distancing and regulates "close contact" which occurs when individuals are within six feet of another in certain circumstances.

**RESOLUTION 22-36
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

DECLARING ITS INTENT TO CONTINUE REMOTE TELECONFERENCE ONLY MEETINGS DUE TO THE GOVERNOR'S PROCLAMATION OF STATE OF EMERGENCY AND STATE REGULATIONS RELATED TO PHYSICAL DISTANCING DUE TO THE THREAT OF COVID-19

WHEREAS, the Nevada County Transportation Commission ("NCTC") is committed to preserving public access and participation in meetings of NCTC; and

WHEREAS, all meetings of NCTC are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963, the "Brown Act"), so that any member of the public may attend, participate, and observe NCTC conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), provides for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, such conditions now exist in the State, specifically, the Governor of the State of California proclaimed a state of emergency on March 4, 2020, related to the threat of COVID-19, which threat remains; and

WHEREAS, California Department of Public Health and the Federal Centers for Disease Control and Prevention caution that the Omicron variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations; and

WHEREAS, the California Division of Occupational Safety and Health ("Cal/OSHA") regulations at Title 8 Section 3205 recommends physical distancing in the workplace as precautions against the spread of COVID-19 and imposes certain restrictions and requirements due to a "close contact" which occurs when individuals are within six feet of another in certain circumstances; and

WHEREAS, to allow for physical distancing and remote meeting attendance in accordance with recommended measures from Cal/OSHA, NCTC does hereby find that NCTC shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that NCTC shall comply with the requirements to provide the public with access to the meetings electronically as prescribed in paragraph (2) of subdivision (e) of section 54953.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission hereby submits:

1. The foregoing recitals are true and correct.
2. NCTC hereby recognizes the Governor's proclaimed state of emergency remains in effect and continues to impact the ability of NCTC and the public to meet safely in person. NCTC further recognizes the recommendation of State and local officials promoting social distancing.
3. NCTC shall conduct public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act for remote only teleconference meetings.

PASSED AND ADOPTED by the Nevada County Transportation Commission on November 9, 2022, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Ed Scofield, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

**Nevada County Transportation Commission
Monthly Financial Report 2022/23**

AUGUST

TOWN OF TRUCKEE (5805) LTF

16.89%

Cash Balance 08/01/22	\$832,120.13
Additions	\$54,893.03
Deductions	<u>\$0.00</u>
Cash Balance 08/31/22	\$887,013.16

Budget and Allocations

Fund Balance 6/30/22	\$887,013.16
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$646,574.00</u>
AMOUNT TO BE ALLOCATED	\$1,533,587.16

Total Amount of Approved Allocations	<u>\$511,288.14</u>
BALANCE Available for Allocation	\$1,022,299.02

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-24	Transit/Paratransit Operations	\$511,288.14	\$0.00	\$511,288.14

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

AUGUST

PEDESTRIAN AND BIKE (5806) LTF

2.00%

Cash Balance 08/01/22	\$326,352.81
Additions	\$7,089.05
Deductions	<u>\$0.00</u>
Cash Balance 08/31/22	\$333,441.86

Budget and Allocations

Fund Balance 6/30/22	\$333,441.86
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$82,236.00</u>
AMOUNT TO BE ALLOCATED	\$415,677.86

Total Amount of Approved Allocations	<u>\$61,500.00</u>
BALANCE Available for Allocation	\$354,177.86

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
07/20/22 22-23	Nevada City Commercial Street Phase 2 Sidewalk & Railings	\$61,500.00	\$0.00	\$61,500.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

AUGUST

NEVADA COUNTY (5807) LTF

66.37%

Cash Balance 08/01/22	\$3,556,152.91
Additions	\$221,474.91
Deductions	<u>\$888,540.00</u>
Cash Balance 08/31/22	\$2,889,087.82

Budget and Allocations	
<u>Fund Balance 6/30/22</u>	\$3,777,627.82
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$2,540,581.00</u>
AMOUNT TO BE ALLOCATED	\$6,318,208.82

Total Amount of Approved Allocations	<u>\$5,140,820.00</u>
BALANCE Available for Allocation	<u>\$1,177,388.82</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Transit/Paratransit Operations	\$2,680,167.00	\$888,540.00	\$1,791,627.00
1/22/21 21-02	Reserved in the Fund Capital Purchase of 2 buses	\$2,460,653.00	\$0.00	\$2,460,653.00
	TOTAL	\$5,140,820.00	\$888,540.00	\$4,252,280.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

AUGUST

GRASS VALLEY (5808) LTF

13.45%

Cash Balance 08/01/22	\$111,529.03
Additions	\$43,195.29
Deductions	<u>\$111,529.00</u>
Cash Balance 08/31/22	\$43,195.32
 <u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$154,724.32
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$514,877.00</u>
AMOUNT TO BE ALLOCATED	\$669,601.32
 Total Amount of Approved Allocations	 <u>\$514,877.00</u>
BALANCE Available for Allocation	\$154,724.32

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-22	Transit/Paratransit Operations	\$514,877.00	\$111,529.00	\$403,348.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

AUGUST

NEVADA CITY (5809) LTF

3.29%

Cash Balance 08/01/22	\$27,206.87
Additions	\$10,431.47
Deductions	<u>\$27,206.00</u>
Cash Balance 08/31/22	\$10,432.34

Budget and Allocations

Fund Balance 6/30/22	\$37,638.34
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$126,063.00</u>
AMOUNT TO BE ALLOCATED	\$163,701.34

Total Amount of Approved Allocations	<u>\$126,063.00</u>
BALANCE Available for Allocation	\$37,638.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/20/22 Reso 22-23	Transit/Paratransit Operations	\$126,063.00	\$27,206.00	\$98,857.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

AUGUST

COMMUNITY TRANSIT SERVICES (5810) LTF

5.00%

Cash Balance 08/01/22	\$171,436.27
Additions	\$17,368.14
Deductions	<u>\$41,862.00</u>
Cash Balance 08/31/22	\$146,942.41

Budget and Allocations

Fund Balance 6/30/22	\$188,804.41
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$201,479.00</u>
AMOUNT TO BE ALLOCATED	\$390,283.41

Total Amount of Approved Allocations	<u>\$201,479.00</u>
BALANCE Available for Allocation	\$188,804.41

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Paratransit Operations	\$167,449.00	\$41,862.00	\$125,587.00
7/20/22 22-24	Truckee Paratransit Operations	\$34,030.00	\$0.00	\$34,030.00
	TOTAL	\$201,479.00	\$41,862.00	\$159,617.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23

AUGUST NCTC Administration & Planning (6327)

Cash Balance 08/01/22	\$331,872.10
Additions	\$270,675.52
Deductions	\$98,235.86
Cash Balance 08/31/22	\$504,311.76

BUDGET: Estimated Revenue & Allocations

Fund Balance 6/30/22	\$568,973.08
Estimated Revenue	<u>\$1,626,993.94</u>
AVAILABLE FOR ALLOCATION	\$2,195,967.02
Total of Approved Allocations	<u>\$1,626,993.94</u>
BALANCE AVAILABLE FOR ALLOCATION	\$568,973.08

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$222,480.87	\$28,476.67	\$194,004.20	12.80%
	Indirect	\$38,553.49	\$5,903.80	\$32,649.69	15.31%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
1.2	<u>Fiscal Administration</u>				
	NCTC Staff	\$246,662.58	\$30,830.05	\$215,832.53	12.50%
	Indirect	\$42,743.93	\$6,104.53	\$36,639.40	14.28%
	Fiscal Audit unallowable	\$51,500.00	\$0.00	\$51,500.00	0.00%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$43,837.07	\$6,210.42	\$37,626.65	14.17%
	Indirect	\$16,213.26	\$2,279.73	\$13,933.53	14.06%
	Transportation Engineering	\$25,000.00	\$0.00	\$25,000.00	0.00%
	Local Agency	\$30,000.00	\$0.00	\$30,000.00	0.00%
	Traffic Counts	\$10,000.00	\$0.00	\$10,000.00	0.00%
2.1.1	<u>Regional Transportation Plan Update</u>				
	NCTC Staff	\$49,724.89	\$7,063.50	\$42,661.39	14.21%
	Consultant	\$145,000.00	\$0.00	\$145,000.00	0.00%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$29,130.76	\$4,143.29	\$24,987.47	14.22%
	Indirect	\$9,238.98	\$1,216.82	\$8,022.16	13.17%
2.2.1	<u>Regional Transportation Mitigation Fee Update</u>				
	NCTC Staff	\$24,184.66	\$3,200.46	\$20,984.20	13.23%
	Consultant	\$113,257.84	\$8,389.78	\$104,868.06	7.41%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$45,008.38	\$6,043.36	\$38,965.02	13.43%
	Indirect	\$14,929.36	\$1,057.31	\$13,872.05	7.08%
2.3.3	<u>Eastern Nevada County Transit Development Plan</u>				
	NCTC Staff	\$41,144.59	\$1,288.71	\$39,855.88	0.00%
	Consultant	\$75,000.00	\$0.00	\$75,000.00	0.00%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$72,298.33	\$11,055.92	\$61,242.41	15.29%
	Indirect	\$23,897.98	\$3,060.66	\$20,837.32	12.81%
	PCPTA Rail Study	\$5,000.00	\$0.00	\$5,000.00	0.00%
	Rural Counties Task Force	\$2,000.00	\$0.00	\$2,000.00	0.00%
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$19,406.51	\$2,016.64	\$17,389.87	10.39%
	Consultant	\$15,000.00	\$0.00	\$15,000.00	0.00%
2.4.4	<u>RCTF Rural Induced Demand Study</u>				
	NCTC Staff	\$46,203.38	\$4,133.49	\$42,069.89	8.95%
	Consultant	\$125,000.00	\$0.00	\$125,000.00	0.00%
	Contingency	\$39,577.08	\$0.00	\$39,577.08	0.00%
	TOTAL ALL WORK ELEMENT	\$1,626,993.94	\$132,475.14	\$1,494,518.80	8.14%

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

AUGUST

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 08/01/22	\$2,118,794.51
Additions	\$83,388.59
Deductions	\$214,053.27
Cash Balance 08/31/22	\$1,988,129.83

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2022/23**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2021/22	COLLECTED/EXPENDED 2022/23	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,571,833.36	\$0.00	\$2,571,833.36
Nevada City	\$200,561.32	\$0.00	\$200,561.32
Nevada County	\$5,446,199.27	\$0.00	\$5,446,199.27
Total	\$8,218,593.95	\$0.00	\$8,218,593.95
Interest	\$235,972.25	\$0.00	\$235,972.25
Expenditures	\$6,466,436.37	\$0.00	\$6,466,436.37
TOTAL	\$1,988,129.83	\$0.00	\$1,988,129.83

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
5/18/22 Reso 22-16	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$0.00	\$3,126,201.30
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street	\$1,500,000.00	\$1,457,723.84	\$42,276.16	\$0.00	\$42,276.16
5/18/22 Reso 22-16	NCTC RTMF Update W.E. 2.2.1 Consultant	\$113,257.84	\$36,778.42	\$76,479.42	\$0.00	\$76,479.42
5/18/22 Reso 22-16	NCTC RTMF Update W.E. 2.2.1 Staff	\$24,184.66	\$0.00	\$24,184.66	\$0.00	\$24,184.66
TOTAL		\$6,028,905.34	\$2,754,763.80	\$3,274,141.54	\$0.00	\$3,274,141.54

**Nevada County Transportation Commission
 Monthly Financial Report FY 2022/23
 AUGUST**

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 08/01/22	\$3,787,205.78
Additions	\$262,132.00
Deductions	<u>\$0.00</u>
Cash Balance 08/31/22	\$4,049,337.78
 <u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$4,049,337.78
Estimated STA Revenue	\$1,296,840.00
AMOUNT TO BE ALLOCATED	\$5,346,177.78
 Total Approved Allocations	 <u>\$442,628.86</u>
BALANCE Available for Allocation	\$4,903,548.92

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Transit/Paratransit Services	\$23,802.00	\$0.00	\$23,802.00
7/20/22 22-24	Truckee Transit/Paratransit Services	\$418,826.86	\$0.00	\$418,826.86
	TOTAL	\$442,628.86	\$0.00	\$442,628.86

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

AUGUST

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 08/01/22	\$2,420,872.04
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 08/31/22	\$2,420,872.04
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$2,420,872.04
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$2,420,872.04
Total Amount of Approved Allocations	<u>\$614,203.50</u>
BALANCE Available for Allocation	\$1,806,668.54

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-26	Nevada City FY 2022/23 Commercial Street Improvement Phase 2	\$92,000.00	\$0.00	\$92,000.00	\$0.00	\$92,000.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$128,390.50	\$31,609.50	\$0.00	\$31,609.50
7/20/22 22-25	Nev Co 2022/23 General Maintenance	\$490,594.00	\$0.00	\$490,594.00	\$0.00	\$490,594.00
	TOTAL	\$742,594.00	\$128,390.50	\$614,203.50	\$0.00	\$614,203.50

**Nevada County Transportation Commission
Monthly Financial Report 2022/23**

SEPTEMBER

TOWN OF TRUCKEE (5805) LTF

16.89%

Cash Balance 09/01/22	\$887,013.16
Additions	\$54,213.56
Deductions	<u>\$0.00</u>
Cash Balance 09/30/22	\$941,226.72

Budget and Allocations

Fund Balance 6/30/22	\$887,013.16
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$646,574.00</u>
AMOUNT TO BE ALLOCATED	\$1,533,587.16

Total Amount of Approved Allocations	<u>\$511,288.14</u>
BALANCE Available for Allocation	\$1,022,299.02

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-24	Transit/Paratransit Operations	\$511,288.14	\$0.00	\$511,288.14

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
SEPTEMBER

PEDESTRIAN AND BIKE (5806) LTF
2.00%

Cash Balance 09/01/22	\$333,441.86
Additions	\$7,803.38
Deductions	<u>\$0.00</u>
Cash Balance 09/30/22	\$341,245.24

Budget and Allocations

Fund Balance 6/30/22	\$333,441.86
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$82,236.00</u>
AMOUNT TO BE ALLOCATED	\$415,677.86
Total Amount of Approved Allocations	<u>\$61,500.00</u>
BALANCE Available for Allocation	\$354,177.86

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
07/20/22 22-23	Nevada City Commercial Street Phase 2 Sidewalk & Railings	\$61,500.00	\$0.00	\$61,500.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
SEPTEMBER

NEVADA COUNTY (5807) LTF
66.37%

Cash Balance 09/01/22	\$2,889,087.82
Additions	\$210,567.08
Deductions	<u>\$0.00</u>
Cash Balance 09/30/22	\$3,099,654.90

Budget and Allocations	
<u>Fund Balance 6/30/22</u>	\$3,777,627.82
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$2,540,581.00</u>
AMOUNT TO BE ALLOCATED	\$6,318,208.82

Total Amount of Approved Allocations	<u>\$5,140,820.00</u>
BALANCE Available for Allocation	\$1,177,388.82

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Transit/Paratransit Operations	\$2,680,167.00	\$888,540.00	\$1,791,627.00
1/22/21 21-02	Reserved in the Fund Capital Purchase of 2 buses	\$2,460,653.00	\$0.00	\$2,460,653.00
	TOTAL	\$5,140,820.00	\$888,540.00	\$4,252,280.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
SEPTEMBER

GRASS VALLEY (5808) LTF
13.45%

Cash Balance 09/01/22	\$43,195.32
Additions	\$40,441.61
Deductions	<u>\$0.00</u>
Cash Balance 09/30/22	\$83,636.93
 <u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$154,724.32
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$514,877.00</u>
AMOUNT TO BE ALLOCATED	\$669,601.32
 Total Amount of Approved Allocations	 <u>\$514,877.00</u>
BALANCE Available for Allocation	<u>\$154,724.32</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-22	Transit/Paratransit Operations	\$514,877.00	\$111,529.00	\$403,348.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
SEPTEMBER

NEVADA CITY (5809) LTF
3.29%

Cash Balance 09/01/22	\$10,432.34
Additions	\$9,901.17
Deductions	<u>\$0.00</u>
Cash Balance 09/30/22	\$20,333.51
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$37,638.34
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$126,063.00</u>
AMOUNT TO BE ALLOCATED	\$163,701.34
Total Amount of Approved Allocations	<u>\$126,063.00</u>
BALANCE Available for Allocation	\$37,638.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/20/22 Reso 22-23	Transit/Paratransit Operations	\$126,063.00	\$27,206.00	\$98,857.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
SEPTEMBER

COMMUNITY TRANSIT SERVICES (5810) LTF
5.00%

Cash Balance 09/01/22	\$146,942.41
Additions	\$16,360.62
Deductions	<u>\$0.00</u>
Cash Balance 09/30/22	\$163,303.03
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$188,804.41
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$201,479.00</u>
AMOUNT TO BE ALLOCATED	\$390,283.41
Total Amount of Approved Allocations	<u>\$201,479.00</u>
BALANCE Available for Allocation	\$188,804.41

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Paratransit Operations	\$167,449.00	\$41,862.00	\$125,587.00
7/20/22 22-24	Truckee Paratransit Operations	\$34,030.00	\$0.00	\$34,030.00
	TOTAL	\$201,479.00	\$41,862.00	\$159,617.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23

SEPTEMBER

NCTC Administration & Planning (6327)

Cash Balance 09/01/22	\$504,311.76
Additions	\$64,149.33
Deductions	\$121,350.48
Cash Balance 09/30/22	\$447,110.61
<u>BUDGET: Estimated Revenue & Allocations</u>	
Fund Balance 6/30/22	\$568,973.08
Estimated Revenue	<u>\$2,125,205.82</u>
AVAILABLE FOR ALLOCATION	\$2,694,178.90
Total of Approved Allocations	<u>\$2,125,205.82</u>
BALANCE AVAILABLE FOR ALLOCATION	\$568,973.08

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$213,753.00	\$55,872.46	\$157,880.54	26.14%
	Indirect	\$35,564.85	\$7,776.16	\$27,788.69	21.86%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
1.2	<u>Fiscal Administration</u>				
	NCTC Staff	\$232,683.99	\$57,128.93	\$175,555.06	24.55%
	Indirect	\$38,714.64	\$7,715.38	\$30,999.26	19.93%
	Fiscal Audit unallowable	\$51,500.00	\$0.00	\$51,500.00	0.00%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$47,956.64	\$12,377.91	\$35,578.73	25.81%
	Indirect	\$17,305.59	\$2,967.76	\$14,337.83	17.15%
	Transportation Engineering	\$25,000.00	\$225.00	\$24,775.00	0.90%
	Local Agency	\$30,000.00	\$0.00	\$30,000.00	0.00%
	Traffic Counts	\$10,000.00	\$0.00	\$10,000.00	0.00%
2.1.1	<u>Regional Transportation Plan Update</u>				
	NCTC Staff	\$56,053.91	\$13,237.07	\$42,816.84	23.61%
	Consultant	\$144,997.82	\$7,226.24	\$137,771.58	4.98%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$38,213.01	\$8,481.97	\$29,731.04	22.20%
	Indirect	\$14,248.63	\$1,606.00	\$12,642.63	11.27%
2.2.1	<u>Regional Transportation Mitigation Fee Update</u>				
	NCTC Staff	\$47,424.56	\$5,829.84	\$41,594.72	12.29%
	Consultant	\$99,937.42	\$20,296.66	\$79,640.76	20.31%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$46,317.03	\$11,030.77	\$35,286.26	23.82%
	Indirect	\$13,452.26	\$1,364.72	\$12,087.54	10.14%
2.3.3	<u>Eastern Nevada County Transit Development Plan</u>				
	NCTC Staff	\$34,534.13	\$1,750.92	\$32,783.21	5.07%
	Consultant	\$75,000.00	\$0.00	\$75,000.00	0.00%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$79,543.39	\$21,673.04	\$57,870.35	27.25%
	Indirect	\$28,108.04	\$4,048.96	\$24,059.08	14.40%
	Rural Counties Task Force	\$2,000.00	\$0.00	\$2,000.00	
	Statewide Local Streets & Roads Ass	\$750.00	\$0.00	\$750.00	0.00%
	State Advocacy	\$50,000.00	\$0.00	\$50,000.00	0.00%
	PCPTA Rail Study	\$5,735.00	\$0.00	\$5,735.00	
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$23,303.16	\$4,259.47	\$19,043.69	18.28%
	Consultant	\$15,000.00	\$197.27	\$14,802.73	1.32%
2.4.4	<u>RCTF Rural Induced Demand Study</u>				
	NCTC Staff	\$49,089.89	\$8,759.09	\$40,330.80	17.84%
	Consultant	\$125,000.00	\$0.00	\$125,000.00	0.00%
2.4.6	<u>Nevada County Fleet Electrification</u>				
	NCTC Staff	\$16,999.36	\$0.00	\$16,999.36	0.00%
	Consultant	\$230,000.00	\$0.00	\$230,000.00	0.00%
	Contingency	\$222,019.50	\$0.00	\$222,019.50	0.00%
	TOTAL ALL WORK ELEMENTS	\$2,125,205.82	\$253,825.62	\$1,871,380.20	11.94%

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

SEPTEMBER

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 09/01/22	\$1,988,129.83
Additions	\$8,717.24
Deductions	\$0.00
Cash Balance 09/30/22	\$1,996,847.07

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2022/23**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2021/22	COLLECTED/EXPENDED 2022/23	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,571,833.36	\$0.00	\$2,571,833.36
Nevada City	\$200,561.32	\$0.00	\$200,561.32
Nevada County	\$5,446,199.27	\$0.00	\$5,446,199.27
Total	\$8,218,593.95	\$0.00	\$8,218,593.95
Interest	\$235,972.25	\$8,717.24	\$244,689.49
Expenditures	\$6,466,436.37	\$0.00	\$6,466,436.37
TOTAL	\$1,988,129.83	\$8,717.24	\$1,996,847.07

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
5/18/22 Reso 22-16	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$0.00	\$3,126,201.30
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street Intersection	\$1,500,000.00	\$1,457,723.84	\$42,276.16	\$0.00	\$42,276.16
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Consultant	\$136,715.84	\$36,778.42	\$99,937.42	\$0.00	\$99,937.42
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Staff	\$75,632.82	\$28,208.26	\$47,424.56	\$0.00	\$47,424.56
TOTAL		\$6,103,811.50	\$2,782,972.06	\$3,320,839.44	\$0.00	\$3,320,839.44

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
SEPTEMBER

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 09/01/22	\$4,049,337.78
Additions	\$16,577.02
Deductions	<u>\$0.00</u>
Cash Balance 09/30/22	\$4,065,914.80
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$4,049,337.78
Estimated STA Revenue	\$1,296,840.00
AMOUNT TO BE ALLOCATED	\$5,346,177.78
Total Approved Allocations	<u>\$442,628.86</u>
BALANCE Available for Allocation	\$4,903,548.92

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Transit/Paratransit Services	\$23,802.00	\$0.00	\$23,802.00
7/20/22 22-24	Truckee Transit/Paratransit Services	\$418,826.86	\$0.00	\$418,826.86
	TOTAL	\$442,628.86	\$0.00	\$442,628.86

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

SEPTEMBER

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 09/01/22	\$2,420,872.04
Additions	\$0.00
Deductions	\$0.00
Cash Balance 09/30/22	\$2,420,872.04
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$2,420,872.04
Estimated RSTP Revenue	\$0.00
AMOUNT TO BE ALLOCATED	\$2,420,872.04
Total Amount of Approved Allocations	\$684,201.32
BALANCE Available for Allocation	\$1,736,670.72

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-26	Nevada City FY 2022/23 Commercial Street Improvement Phase 2	\$92,000.00	\$0.00	\$92,000.00	\$0.00	\$92,000.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$128,390.50	\$31,609.50	\$0.00	\$31,609.50
7/20/22 22-25	Nev Co 2022/23 General Maintenance	\$490,594.00	\$0.00	\$490,594.00	\$0.00	\$490,594.00
9/21/22 22-34	NCTC Project: 2022/23 Regional Transportation Plan Update	\$69,997.82	\$0.00	\$69,997.82	\$0.00	\$69,997.82
	TOTAL	\$812,591.82	\$128,390.50	\$684,201.32	\$0.00	\$684,201.32

JAN ARBUCKLE – Grass Valley City Council, Vice Chair
 DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING September 21, 2022

An online meeting of the Nevada County Transportation Commission (NCTC) was held via teleconference, in light of COVID-19 and the state of emergency proclamation and state and local recommended measures for physical distancing, on Wednesday, September 21, 2022, via Zoom. Notice of the meeting was posted 72 hours in advance. The meeting was scheduled for 9:30 a.m.

Members Present: Jan Arbuckle
 Daniela Fernandez
 Susan Hoek
 Ed Scofield
 Jay Strauss
 Jan Zabriskie

Staff Present: Mike Woodman, Executive Director
 Aaron Hoyt, Deputy Executive Director
 Dan Landon, Executive Advisor
 Kena Sannar, Transportation Planner
 Dale Sayles, Administrative Services Officer
 Carol Lynn, Administrative Assistant

Standing Orders: Commissioner Scofield convened the Nevada County Transportation Commission meeting at 9:30 a.m.

Pledge of Allegiance, Roll Call

PUBLIC COMMENT: Submitted from A Bodily, questions and request for information regarding the status of the SR 49 Corridor Improvement Project.

Executive Director Mike Woodman responded that he would be happy to follow up on this comment with an update on the different state and federal funding that NCTC is pursuing for the project. In addition, reaching out to our state and federal representatives in support of the State Route 49 Corridor Improvement Project would be beneficial, and staff would be happy to coordinate with interested persons as they do funding efforts to obtain support letters.

CONSENT ITEMS

1. Adopt Resolution Making Findings and Determinations Authorizing Virtual Teleconference Meetings under Government Code Section 54953(e) (AB 361)
 Resolution 22-32

2. Financial Reports
June and July 2022
3. NCTC Minutes
July 20, 2022 NCTC Meeting Minutes
4. State of Good Repair Projects for FY 2021/22
Resolution 22-33
5. FY 2022-23 State Transit Assistance (STA) Allocation Revised Estimate
Adopted the revised table

ACTION: Approved Consent Items by roll call vote
MOTION: Strauss / **SECOND:** Zabriskie
AYES: Arbuckle, Hoek, Scofield, Strauss, Zabriskie
NOES: None
ABSENT: Fernandez
ABSTAIN: None

ACTION ITEMS

6. Amendment 1 to the FY 2022/23 Overall Work Program
Resolution 22-34

This Amendment 1 to the FY 2022/23 Overall Work Program addresses the reconciliation of the final expenditures from last year and adjusts the estimated revenue carryover amounts. In addition, NCTC, in coordination with Nevada County, was awarded \$230,000 of Rural Assistance Planning grant funding for a planning study to analyze the steps required for electrification of the Nevada County Public Works and Public Transit fleet, as well as potential charging infrastructure at public facilities. NCTC staff is going to be managing that planning study on behalf of Nevada County. The Nevada County Fleet Electrification Study is included in Amendment 1, Work Element 2.4.6, which details the associated planning activities and grant funding.

ACTION: Approved Resolution 22-34 by roll call vote
MOTION: Zabriskie / **SECOND:** Arbuckle
AYES: Arbuckle, Fernandez, Hoek, Scofield, Strauss, Zabriskie
NOES: None
ABSENT: None
ABSTAIN: None

7. Professional Services Agreement to Develop a Rural Induced Demand Study
Resolution 22-35

This agreement with DKS Associates is to prepare a study of rural induced demand. The theory of induced demand or induced vehicle miles traveled (VMT) is based on urban research of congested highways and the effects of improvement projects. Past research indicated that if a transportation

improvement aimed at reducing congestion adds capacity, then instead of reducing congestion, it would eventually generate new trips and increase vehicle miles traveled. This study is important to Nevada County and other rural counties because the state has applied this theory of induced demand to its state funding criteria, thereby making capacity-increasing highway projects less competitive for funding. Rural agencies such as NCTC have been working with Caltrans and other state agencies to recognize that most capacity-increasing projects focused on safety, operations, and evacuation on rural corridors that are not heavily congested will not result in significant induced demand. This study will help to ensure that the applicability for rural highway projects is appropriately researched, and the study findings can be incorporated into state guidelines as appropriate.

This will be important for future improvement projects in the State Route 49 corridor to ensure that they remain competitive for state and federal funding programs. NCTC is managing this study on behalf of the Rural Counties Task Force, an advisory group to the California Transportation Commission with representatives from the 26 rural regional transportation planning agencies, including NCTC. The \$125,000 is funded through a Rural Assistance Planning grant.

Much of the research on this topic has been conducted on congested, urban corridors, and its implementation in state funding programs disadvantages rural projects. As an example, in the widening of State Route 49 from the Wolf/Combie intersection to the Bear River Bridge, in over 15 years of data the traffic volumes only increased by 0.08%. This study will do a deep dive into the existing research and make recommendations to improve some of the tools and guidance that Caltrans is using. The Project Advisory Committee will have representatives from rural regional transportation planning agencies, some smaller metropolitan planning organizations, the Regional Representatives of Rural Counties, as well as the California State Association of Counties, and hopefully a representative from the Institute for Transportation Engineers. The study results will likely be submitted to the Transportation Research Board for their review, which will hopefully address the issue of changes needed in funding programs and state guidelines. The needed improvements on State Route 49 would have been completed decades ago, if the appropriate formula funding had been available. It has been a struggle to get partner and state and federal funding to complete those improvements.

Commissioner Zabriskie asked if the study would address the extent to which public transportation can help reduce the need and cost of expanding our infrastructure. Mr. Woodman responded that although the study isn't specifically focused on that, it is recognized that especially for rural areas, the best measures for reducing vehicle miles traveled are providing mixed use, smart growth, and multimodal transportation options. The California Association of Pollution Control Officers has done a lot of research looking at ways that multimodal transportation options can mitigate and reduce VMT. Staff has advocated at the state level to increase the Transportation Development Act funding, because for transit to be a piece of the puzzle of reducing VMT and greenhouse gas emissions, the operating funding needs to be at a level that can provide high quality transit service.

Commissioner Arbuckle pointed out that in rural communities, for many people, driving is the best or only option, so the study needs to have a strong focus on making the roads safe and operational. The one size fits all approach that the state takes in its funding criteria does not work for rural communities.

Trisha Tillotson, Community Development Agency Director and Public Works Director for Nevada County shared that from a practical standpoint, the state VMT policies have been flawed and do negatively impact rural counties, so this study is highly needed. Without it, less funding for improvements will be available for our rural county. Other counties are in this same situation and are looking at doing a similar study.

There will be opportunities throughout the study process for the Commission to receive information on the study and provide some input, and a draft plan will be presented to the Commission for review and comments, which can then be incorporated into the plan.

ACTION: Approved Resolution 22-35 by roll call vote
MOTION: Strauss / SECOND: Hoek
AYES: Arbuckle, Fernandez, Hoek, Scofield, Strauss, Zabriskie
NOES: None
ABSENT: None
ABSTAIN: None

8. NCTC Representative on Economic Resource Council
Appointed NCTC Representative

NCTC was previously represented on the Nevada County Economic Resource Council board of directors by former Commissioner Andrew Burton, who has resigned from the ERC after resigning from NCTC. Commissioner Scofield nominated Commissioner Strauss. Commissioner Strauss accepted the nomination, saying that he has a background in issues of business development and would be happy to take on the appointment.

INFORMATIONAL ITEMS

9. Correspondence

- A. Betty T. Yee, California State Controller, Fiscal Year 2021-22 State of Good Repair Program Fourth Allocation, File 370.2.1, 8/17/2022.
- B. Betty T. Yee, California State Controller, Fiscal Year 2021-22 Fourth Quarter State Transit Assistance Allocation, File 1370.0, 8/17/2022.

10. Executive Director's Report

NCTC staff will be submitting two grant applications to the California Transportation Commission. These grant applications will be focused on securing funding for phase two of the State Route 49 Corridor Improvement projects, the southbound improvements. Staff will be submitting the funding for the southbound truck climbing lane and elimination of the southbound merge through the Trade Corridor Enhancement Program, and will submit for new access to the Transit Operations Center and eight zero emission buses for the Nevada County Connects transit fleet through the Solutions for Congested Corridors program. Meeting with CTC staff, they seem to be favorable of the projects and the approach, so we look forward to submitting these applications and trying to secure funding to align the southbound improvements for construction in 2026, with the northbound improvements of phase one that are already funded. Commissioner Scofield pointed out that a recent closure of Interstate 80 illustrated how important these projects are for traffic flow and safe evacuation routes.

The California State Transportation Agency (CalSTA), in coordination with the Rural Counties Task Force, hosted the first of several planned workshops focusing on sharing information, identifying challenges and exploring opportunities to help rural communities not be disadvantaged through the implementation of the California State Transportation Agency's Climate Action Plan for Transportation

Infrastructure policies. Executive Director Mike Woodman and Deputy Executive Director Aaron Hoyt sat on the planning committee for the workshop. It is really encouraging that CalSTA wants to initiate an ongoing dialogue to address some of the concerns raised, and to help rural agencies find ways to be more competitive. The upcoming meetings will be a follow up based on the input that was received and they will continue to have conversations going forward.

11. Project Status Report

Sam Vandell, Caltrans District 3 Project Manager for Nevada County, reviewed the September Caltrans Project Status Report.

The turnouts located on Highway 20 and on Route 193 in Placer County have been constructed, so those projects are wrapped up and completed at this time.

Construction has been completed on the culvert rehabilitation on Highway 49 from the Placer County line to north of Lime Kiln Road.

The safety barrier project on Highway 49 in Placer County south of the Nevada County line has been extended, the design will be completed in the winter of 2022-23, and the expected construction will begin in the spring of 2024, with completion in the summer of 2025.

Commissioner Strauss asked what the process would be to see if Caltrans could provide a safety barrier or additional signage on Highway 20 between Grass Valley and Penn Valley, which seems to be a dangerous corridor with a history of accidents and the possibility of hydroplaning in inclement weather. Mr. Vandell commented that putting in a safety barrier would be an expensive process, and getting funding is always a challenge, but he would like to approach the Safety Division and have them do a field review to see what incremental improvements could be done to improve safety in that corridor. Mr. Woodman suggested perhaps a longer term solution could be preparing a corridor plan for SR 20 and get a sense of the desired design that would facilitate safety improvements.

Commissioner Hoek commented that part of the problem on Highway 20 is the speed that people are driving in that corridor, and that perhaps an increase in highway patrol presence could make a difference. She appreciated how responsive Caltrans has been in addressing the issues that have been brought up on that corridor, and gave kudos to them for the good job they have done on vegetation management in that area.

Commissioner Zabriskie gave kudos to Caltrans for the extension of the on ramp and off ramp at Highway 89 South in Truckee, saying it will be a wonderful safety addition for the town. Mr. Woodman gave appreciation to Caltrans for the vegetation management between Alta Sierra and McKnight Way, saying it was a much needed project and it is great to see the progress.

Alfred Knotts, Transportation and Transit Program Manager for the Town of Truckee, gave appreciation to Caltrans for the coordination and collaboration on projects benefitting Truckee, saying they appreciate Caltrans' support.


12. Closed Session: Pursuant to Government Code Section 54947, Public Employee Performance Evaluation of the Executive Director, Michael Woodman

There was no reportable action during the Closed Session.

COMMISSION ANNOUNCEMENTS: Due to conferences, several commissioners said they will not be available on November 16.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been rescheduled for November 9, 2022 at 9:30 a.m.

ADJOURNMENT OF MEETING: The meeting was adjourned at 11:13 a.m.

Respectfully submitted by: 

Carol Lynn, Administrative Assistant

Approved on: _____

By: _____
Ed Scofield, Chair
Nevada County Transportation Commission

JAN ARBUCKLE – Grass Valley City Council, Vice Chair
 DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

2023 NCTC MEETING SCHEDULE

JANUARY 25, 2023

MARCH 15, 2023

MAY 17, 2023

JULY 19, 2023

SEPTEMBER 20, 2023

NOVEMBER 15, 2023

Meetings will be held remotely at 9:30 a.m. until further notice.

JAN ARBUCKLE – Grass Valley City Council, Vice Chair
 DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
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 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.3.2.2

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Western Nevada County Regional Transportation Mitigation Fee Program
 Annual Report for FY 2021/22

DATE: November 9, 2022

RECOMMENDATION: Approve the Western Nevada County Regional Transportation Mitigation Fee Program Annual Report for FY 2021/22.

BACKGROUND: The purpose of the Regional Transportation Mitigation Fee (RTMF) Program is to finance needed improvements to the regional network of streets and roads to mitigate the impact of increased traffic that will result from new development in western Nevada County. The fee program was originally adopted on January 17, 2001 by Grass Valley, Nevada City, and Nevada County and is administered by the Nevada County Transportation Commission (NCTC) through agreements with those agencies.

This Annual Report for FY 2021/22 is provided to assist Grass Valley, Nevada City, and Nevada County in complying with the provisions of Government Code Section 66006, which requires each local agency that adopts mitigation fees to provide an annual report and to schedule a public meeting regarding that report.

The RTMF Program, was last updated and adopted in 2016, established a mitigation fee schedule for regional transportation improvements in western Nevada County. Exhibit 1 shows the Regional Transportation Mitigation Fee area. The fees collected will provide the needed revenue to fund construction of the improvements shown in the RTMF Capital Improvement Program (see Exhibit 2). Exhibit 2 also fulfills the requirements of Section 66006 (b) (1) (F) which requires a local agency to identify the approximate date by which construction of a public improvement will commence.

Exhibit 3 presents a Mitigation Fee Schedule and fulfills the requirements of Section 66006 (b) (1) (B), “The amount of the fee.” To document compliance with Section 66006 (b) (1) (G) and (H), there have been no inter-fund transfers or loans made from the RTMF Fund, nor have there been any refunds made pursuant to subdivision (e) of Section 66001 nor allocations pursuant to subdivision (f) of Section 66001.

Exhibit 4, which presents “The beginning and ending balance of the account or fund” fulfills the requirements of Section 66006 (b) (1) (C), Section 66006 (b) (1) (D) “The amount of the fees collected

and the interest earned” and Section (b) (1) (E) “an identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.”

attachments

EXHIBIT 1

Regional Transportation Mitigation Fee (RTMF) Program Boundary

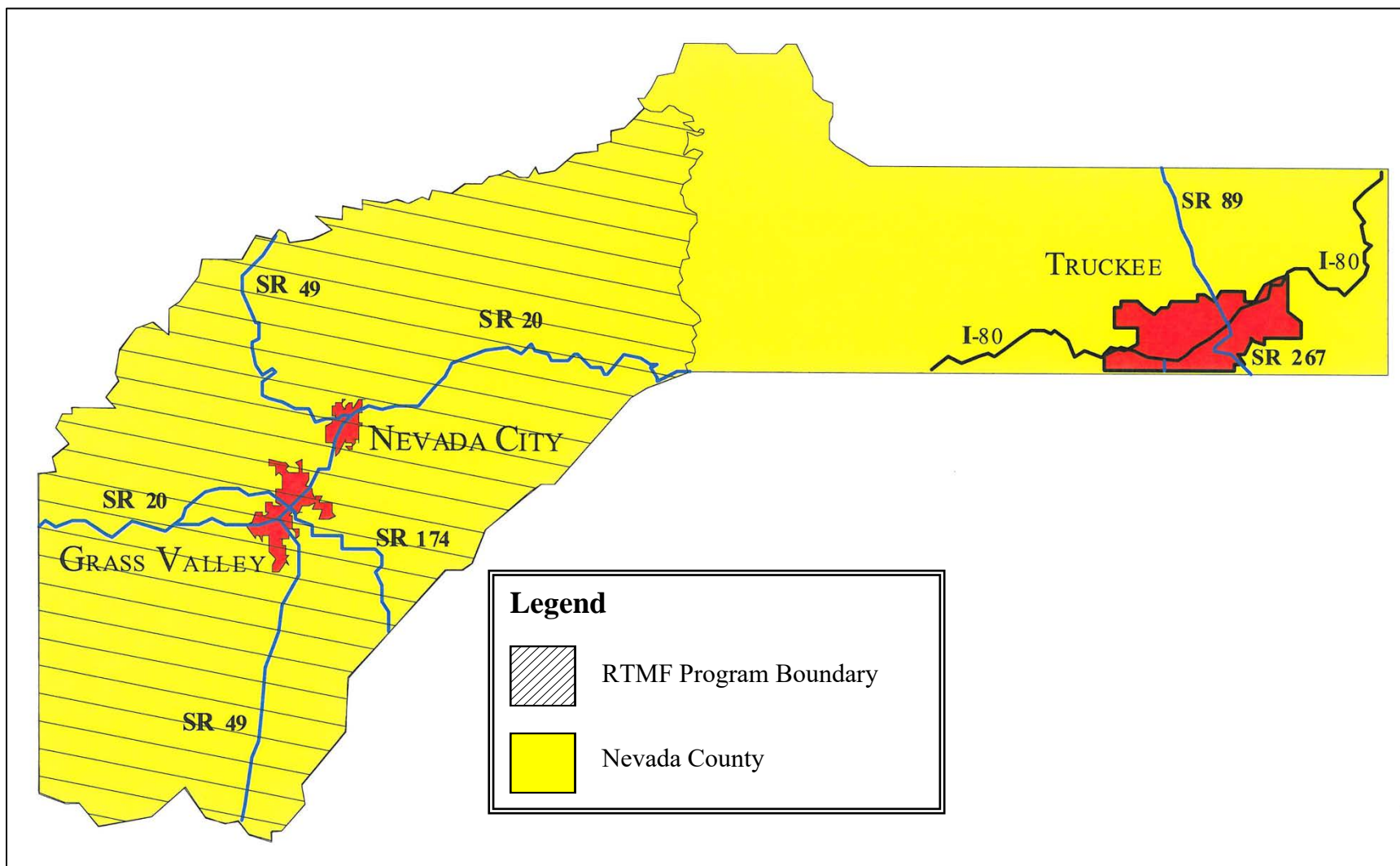


Exhibit 2
Regional Transportation Mitigation Fee (RTMF) Capital Improvement Program

Project ID	Facility	Segment	Updated Cost Estimate	% of Need Attributable to New Development	Costs Attributable to New Development	Funding Priority	Project Year
1	SR-49 Interchange	Dorsey Drive	\$24,000,000	33%	\$7,991,555	2	2025/26
2	SR-49	S/o La Barr Meadows Rd (SB)	\$33,417,273	12%	\$4,005,587	4	2030/31
3	SR-49	South of Alta Sierra Dr (SB)	\$123,414,693	3%	\$3,862,597	5	2034/35
4	SR-49 NB & SB Ramps	@ McKnight Way	\$8,000,000	64%	\$5,089,431	1	2025/26
5	SR 20 EB Ramps	@ McCourtney Rd	\$1,556,515	32%	\$500,432		2035/36
6	SR 20/49 NB Ramps	@ Idaho Maryland Rd	\$1,380,043	100%	\$1,380,043		2036/37
7	SR 20/49 SB Ramps	@ Ridge Rd/Gold Flat Rd	\$670,000	52%	\$350,227		2035/36
8	SR 20/SR 49	@ Uren St	\$1,088,655	21%	\$233,760		2035/36
9	E.Main St	@ Bennett St/Richardson St	\$1,500,000	100%	\$1,500,000	6	2018/19
10	South Auburn St	@ SR-20/49 NB Ramps	\$1,033,842	100%	\$1,033,842	3	2026/27
11	SR-49	@ Coyote St	\$350,000	34%	\$119,288		2036/37
12	Admin Costs and 5-year reviews		\$425,560	100%	\$425,560		2036/37
Total			\$196,836,581		\$26,492,323		

EXHIBIT 3
Regional Transportation Mitigation Fee (RTMF) Schedule

Land Use Category	Fee per Trip
Residential	\$485.40
Non-Residential	\$85.72

Documentation of the methodology used to determine the fee per trip for residential and non-residential land uses is contained in the Regional Transportation Mitigation Fee 2016 Fee Schedule Update – Nexus Study Report, September 2016, prepared by WSP Parsons Brinkerhoff.

EXHIBIT 4
REGIONAL TRANSPORTATION MITIGATION FEE (RTMF) ANNUAL REPORT
FY 2021/22

Cash 7/1/21	\$1,473,565.63
Additions FY 21/22	\$736,542.41
Deductions FY 21/22	\$168,443.13
Cash 6/30/22	\$2,041,664.91

RTMF REVENUES, INTEREST, AND EXPENDITURES
FROM 2000/01-2021/22

JURISDICTION	RTMF COLLECTED FY 00/01-20/21	RTMF COLLECTED FY 21/22	TOTAL RTMF COLLECTED/EXPENDED
City of Grass Valley	\$2,515,306.32	\$56,527.04	\$2,571,833.36
City of Nevada City	\$173,699.77	\$26,861.55	\$200,561.32
County of Nevada	\$5,025,638.19	\$420,561.08	\$5,446,199.27
Total	\$7,714,644.28	\$503,949.67	\$8,218,593.95
Interest	\$216,662.55	\$19,309.70	\$235,972.25
Expenditures	\$6,096,907.11	\$369,529.27	\$6,466,436.38
TOTAL	\$1,834,399.72	\$153,730.10	\$1,988,129.82

RTMF ALLOCATIONS
2021/22

DATE/RESOLUTION	ORIGINAL ALLOCATION	REMAINING ALLOCATION AS OF 7/1/2021	PROJECT	EXPENDED DURING FY 2021/22	BALANCE OF ALLOCATION AS OF 6/30/22	RTMF % of Total Cost
5/18/22 Reso 22-15	\$5,000.00	\$5,000.00	NCTC RTMF Administration	\$3,620.79	\$1,379.21	100.00%
5/18/22 Reso 22-15	\$149,642.48	\$140,027.77	NCTC RTMF Update	\$55,371.97	\$84,655.80	100.00%
7/19/17 Reso 17-28	\$4,386,462.84	\$3,126,201.30	Grass Valley Dorsey Drive Interchange	\$0.00	\$3,126,201.30	33.00%
7/19/17 Reso 17-29	\$1,500,000.00	\$349,942.72	Grass Valley East Main Street/Bennett Street Intersection	\$307,666.56	\$42,276.16	100.00%
TOTAL	\$4,541,105.32	\$3,621,171.79		\$366,659.32	\$3,254,512.47	

JAN ARBUCKLE – Grass Valley City Council, Vice Chair
 DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
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MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1370.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Town of Truckee Transportation Development Act Claim for State Transit Assistance Capital Funds for FY 2022/23, Resolution 22-37

DATE: November 9, 2022

RECOMMENDATION: Approve Resolution 22-37 adopting the Town of Truckee's Transportation Development Act Claim for State Transit Assistance Capital Transit Funding for FY 2022/23.

BACKGROUND: The Transportation Development Act was established in 1971 to provide transportation funding through two different revenue sources. The first is the Local Transportation Fund (LTF) derived from ¼ cent of the general sales tax collected statewide and the second is State Transit Assistance (STA) fund derived from the statewide sales of diesel fuel. LTF funds are made available to each jurisdiction based on their percentage of the countywide population and can be used for planning studies, pedestrian/bicycle projects, and transit operational and capital costs. STA fund eligibility is limited to public transit operations and capital uses. STA funds are distributed on countywide population basis (section 99313) to the Nevada County Transportation Commission and on a fare revenue basis (section 99314) to jurisdictions operating a public transit service.

The adopted NCTC Transit Funding Equity Study (2019) provides the framework for the allocation of STA funds. The STA population basis funds (Section 99313) are held by NCTC for existing transit operations, transit service expansion, and transit capital project claims and continue to accrue for future claims.

The Town of Truckee has submitted a TDA claim for \$279,000 of STA capital transit funding for FY 2022/23. The funding is an integral component of the Town's right-of-way purchase necessary to begin construction on the Railyard Transit Center project. The Town has approved a purchase sale agreement and are in negotiations with the property owner.

The Town's claim is in compliance with TDA requirements. However, approval of the claim is subject to the Town Council's approval of the claim and a transit budget amendment to identify the STA funds as FY 2022/23 revenues and expenditures per TDA requirements. The Town Council is scheduled to act on these items at their November 8, 2022 meeting.

NCTC staff recommends approval of the claim. However, the allocation of funds is contingent upon receipt of the Town of Truckee's signed resolution approving the claim, budget amendment, and other necessary forms.

**RESOLUTION 22-37
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

**TRANSPORTATION DEVELOPMENT ACT ALLOCATION OF
STATE TRANSIT ASSISTANCE FUNDS TO THE TOWN OF TRUCKEE
FOR TRANSIT CAPITAL COSTS DURING FISCAL YEAR 2022/23**

WHEREAS, the Town of Truckee has requested an allocation of State Transit Assistance (STA) funds as set forth below:

Project Title/Description	Authorized by TDA Sections	Right-of-Way Phase Cost /Total Project Cost	Amount Requested
Transit Capital STA	6730(b)	\$1,012,568/ \$7,829,107	\$279,000
TOTAL		\$1,012,568/ \$7,829,107	\$279,000

WHEREAS, the State Transit Assistance Section 99313 discretionary fund balance available to claim for FY 2022/23 is \$3,635,353; and

WHEREAS, no previous allocations to the Town of Truckee from the State Transit Assistance Funds for capital purposes during FY 2022/23 have been made; and

WHEREAS, the proposed expenditures are in conformity with the Regional Transportation Plan; and

WHEREAS, the level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of PUC Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant; and

WHEREAS, the Town of Truckee is making full use of federal funds available; and

WHEREAS, priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or area wide public transportation needs; and

WHEREAS, Town of Truckee has made reasonable efforts to implement productivity improvements recommended pursuant to PUC Section 99244;

- The Town of Truckee is undergoing a class and comp study which will redefine job classifications and definitions. Once adopted by Town Council, the definitions will be amended into the transit operator contract to track full-time equivalent employee hours.
- Town of Truckee Transit Manager met with the Town’s transit contractor, Paratransit Services, Chief Operating Officer to assess the potential to utilize tablets to record passenger trips and other operating data. The contractor is developing a timeline and cost to implement this recommendation.

WHEREAS, the California Highway Patrol has certified that the TSD is in compliance with the California Vehicle Code Section 1808.1 as required in Public Utilities Code section 99251; and

WHEREAS, Town of Truckee is in compliance with the eligibility requirements of Public Utilities Code section 99314.6; and

BE IT RESOLVED, that the Town of Truckee's allocation of \$279,000 for STA Capital as authorized under the California Code of Regulations Section 6730(b) for transit capital costs during FY 2022/23. Payment will be made as monies become available.

BE IT FURTHER RESOLVED, that full payment of this allocation is contingent upon receipt of the Town of Truckee's signed resolutions for claim and amended budget, and Fiscal Officer's letter.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on November 9, 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Ed Scofield, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

ATTACHMENT A

TOWN OF TRUCKEE California

A RESOLUTION OF THE TRUCKEE TOWN COUNCIL REQUESTING THE NEVADA COUNTY TRANSPORTATION COMMISSION TO ALLOCATE STATE TRANSIT ASSISTANCE (STA) CAPITAL FUNDS FOR THE TOWN OF TRUCKEE TAHOE TRUCKEE AREA REGIONAL TRANSIT (TART) FOR THE TRUCKEE RAILYARD TRANSIT CENTER FOR FISCAL YEAR 2022/23

WHEREAS, Transportation Development Act Funds are allocated to the Nevada County Transportation Commission for the Town of Truckee; and

WHEREAS, the Town of Truckee has designed a system that will most effectively serve the residents of Truckee; and

WHEREAS, these operating and capital projects meet the requirements of the Regional Transportation Plan; and

WHEREAS, the Town seeks to claim FY 22/23 State Transit Assistance Capital Funds (Public Utilities Commission Section 6730b) in the amount of \$279,000 to support project development activities associated with the implementation of the Truckee Railyard Transit Center;

WHEREAS, as a result of this claim of STA Capital Funds the FY 22/23 Budget will be amended to recognize \$279,000 in both the "Revenue" and "Expenditures" of Public Transit Budget.

NOW, THEREFORE, BE IT RESOLVED THAT THE TRUCKEE TOWN COUNCIL requests the following:

1. NCTC allocate \$279,000 for Transit Capital purposes as outlined in the attached "*Transportation/Transit Claim Form Fiscal Year 2022/23.*"
2. The FY 22/23 Budget be Amended to recognize \$279,000 in both the "Revenue" and "Expenditures" of Public Transit Budget.
3. NCTC distribute the funds following approval by the NCTC.

The foregoing Resolution was introduced by _____, seconded by _____, at a Regular Meeting of the Truckee Town Council, held on the 8th day of November 2022, and adopted by the following vote:

AYES:

NOES:

ABSENT:

Courtney Henderson, Mayor

ATTEST:

Judy Price, MMC, Town Clerk

DRAFT

**PUBLIC TRANSIT FUND REVENUE
2022/23 REVENUE BUDGET**

502.000.00 Public Transit Fund

ACCOUNT		2020/21 ACTUAL	2021/22 AMENDED BUDGET	2021/22 ESTIMATED ACTUALS	2022/23 AMENDED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
OPERATING REVENUES							
44.30	Interest Income	(2,641)	4,083	155	3,007	1840.0%	-26.4%
45.20	FTA - Section 5311 Grant	225,577	227,344	102,678	284,893	177.5%	25.3%
45.21	Local Transportation Fund	509,294	636,274	627,443	507,923	-19.0%	-20.2%
45.22	NCTC - CTS Fund	26,805	30,100	30,100	34,030	13.1%	13.1%
45.23	State Transit Assistance	21,155	245,502	216,183	428,922	98.4%	74.7%
45.27	NV Co - Donner Summit Shuttle Cont	-	17,916	-	-		-100.0%
45.28	FTA - Section 5310 Grant	150,000	150,000	150,000	187,500	25.0%	25.0%
45.31	LCTOP Grant	216,730	100,000	-	116,415		16.4%
45.36	NCTC Operating Reserve Draw	-	-	112,199	-	-100.0%	
46.80	Fare Box Receipts Retained	2,330	2,000	1,500	2,000	33.3%	
46.81	Donner Summit Shuttle Partner Cont	-	123,065	-	-		-100.0%
46.82	Partnership Funding	182,575	269,625	76,700	189,125	146.6%	-29.9%
47.30	Other Sources of Revenue	5,802	1,000	5,500	2,500	-54.5%	150.0%
47.34	Community Shuttle Funding	-	40,000	-	100,000		150.0%
48.10	Gray's Crossing Contribution	53,378	54,979	54,979	55,862	1.6%	1.6%
49.10	Transfer In - CFDs	-	-	-	46,856		100.0%
49.10	Transfer In - Air Quality Mitigation	42,047	75,605	-	125,000		65.3%
Subtotal Operating Revenue		1,433,052	1,977,493	1,377,437	2,084,033		
CAPITAL REVENUE							
45.37	State Transit Assistance - Capital	-	-	-	279,000		
45.35	State of Good Repair - Grant	229,682	-	-	321,000		
Subtotal Capital Revenue		229,682	-	-	600,000		
TOTAL PUBLIC TRANSIT FUND REVENUE		1,662,734	1,977,493	1,377,437	2,684,033	94.9%	35.7%

**PUBLIC TRANSIT
2022/23 EXPENDITURES BUDGET**

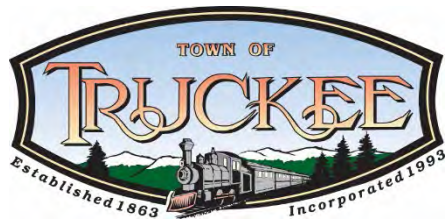
502.xxx.00 Public Transit Fund		2020/21	2021/22	2021/22	2022/23	% CHG BUD	% CHG BUD
ACCOUNT		ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	TO EA	TO BUD
000	PERSONNEL						
50.11	Wages - Regular Full-Time	119,419	126,194	146,583	169,693	15.8%	34.5%
54.xx	Benefits	71,186	58,416	52,528	81,284	54.7%	39.1%
54.61	Deferred Compensation	4,855	5,486	3,909	4,728	21.0%	-13.8%
54.81	RHS	1,739	1,660	1,740	1,846	6.1%	11.2%
55.71	Car Allowances	321	396	407	396	-2.6%	0.0%
55.80	Compensated Absences	(151)	4,802	(13,083)	422		-91.2%
	Total Personnel	197,370	196,954	192,084	258,368	34.5%	31.2%
	SUPPLIES & SERVICES						
181	TRUCKEE LOCAL SERVICES						
61.34	Fixed Route	461,841	520,550	357,960	530,974	48.3%	2.0%
61.38	Dial-A-Ride	249,283	274,552	261,035	361,621	38.5%	31.7%
61.39	Truckee Thursday Shuttles	-	50,000	-	60,000		20.0%
61.31	Other Special Event Shuttles	-	-	-	40,000		100.0%
	Subtotal Truckee Local Services	711,125	845,102	618,995	992,595	60.4%	17.5%
182	REGIONAL SERVICES						
61.30	North Lake Tahoe Airport Shuttle	6,496	11,139	22,280	14,400	-35.4%	29.3%
61.32	Hwy 89	120,374	128,139	18,750	132,100	604.5%	3.1%
61.41	Hwy 267 Winter	-	-	-	32,175		100.0%
61.33	Hwy 267 - Non-Winter	76,684	83,138	19,250	100,911	424.2%	21.4%
	Subtotal Regional Services	203,553	222,416	60,280	279,586	363.8%	25.7%
180	GENERAL SERVICES & SUPPLIES						
60.15	Education & Training	350	3,000	1,200	3,000	150.0%	
61.00	Professional Services	1,152	158,000	915	93,700	10140.4%	-40.7%
61.30	Marketing	14,243	14,587	15,012	45,000	199.8%	208.5%
63.01	Administrative Overhead	59,911	65,384	70,832	80,265	13.3%	22.8%
63.05	Advertising	230	500	662	1,000	51.1%	100.0%
63.25	Membership & Dues	620	650	1182	1,500	26.9%	130.8%
63.35	General Supplies	383	500	527	750	42.3%	50.0%
63.50	Postage, Freight, & Delivery	14	100	-	100		
63.55	Printing	1,094	50	-	1,100		2100.0%
63.70	Telephone	2,143	2,300	4,315	4,000	-7.3%	73.9%
66.10	Repair & Maint. - Shelters	13,104	12,100	4,369	12,000	174.7%	-0.8%
66.20	Repair & Maint. - Office Equip.	-	50	-	100		100.0%
67.07	Shelters, Buses & Signs Supplies	7,310	250	3,807	7,500	97.0%	2900.0%
68.03	CalTIP Insurance	65,309	78,371	49,471	64,000	29.4%	-18.3%
68.50	Rent	6,881	35,781	38,763	35,781	-7.7%	
69.10	Vehicles - Fuel	48,421	74,160	85,000	92,226	8.5%	24.4%
69.20	Vehicles - Mileage	-	250	-	-		-100.0%
69.76	Fleet Maintenance Allocation	151,906	87,859	103,287	118,143	14.4%	34.5%
69.xx	Prior Year Operating Deficit	-	-	112,199	-	-100.0%	
	Subtotal General Supplies & Services	373,070	533,892	491,541	560,165	14.0%	4.9%
	Subtotal Supplies & Services	1,287,748	1,601,410	1,170,816	1,832,346	56.5%	14.4%
	Subtotal Personnel and Supplies & Services	1,485,117	1,798,364	1,362,901	2,090,715	53.4%	16.3%
000	CAPITAL OUTLAY						
77.10	Transfers to CIP Fund	32,034	-	-	600,000		100.0%
80.20	Computer Equipment	-	-	-	6,300		100.0%
80.75	State of Good Repair	257,757	-	-	(321,000)		
89.00	Depreciation Expense	74,488	82,400	82,400	66,703	-19.0%	-19.0%
	Total Capital Outlay	332,245	82,400	82,400	352,003	327.2%	327.2%
	TOTAL	1,849,396	1,880,764	1,445,301	2,442,718	69.0%	29.9%
80.70	Less: Capital Assets	(229,682)	-	-	-		
	TOTAL NET EXPENDITURES	1,619,714	1,880,764	1,445,301	2,442,718	69.0%	29.9%

Town Council

Courtney Henderson, Mayor

Lindsay Romack, Vice Mayor

David Polivy, Council Member
Jan Zabriskie, Council Member
Anna Klovstad, Council Member



Department Heads

Jen Callaway, Town Manager
Andy Morris, Town Attorney
Danny Renfrow, Interim Chief of Police
Daniel Wilkins, Public Works Director/Town Engineer
Denyelle Nishimori, Community Development Director
Nicole Casey, Administrative Services Director
Judy Price, Communications Director/Town Clerk
Hilary Hobbs, Assistant to the Town Manager

November 9, 2022

Mike Woodman, Executive Director
Nevada County Transportation Commission
101 Providence Mine Road, Suite 102
Nevada City, CA 95959

RE: Request for Approval of the FY 2022/23 Claim for State Transit Assistance Capital Funds

Dear Mike:

The Town of Truckee is requesting that the Nevada County Transportation Commission allocate \$279,000 of STA Capital Funds to be applied to the Town's Tahoe Truckee Area Regional Transit (TART) Truckee Railyard Transit Center Project per the adoption of Resolution 2022-70 approved by the Truckee Town Council on November 8, 2022. The Town would like to note that this project and associated use of funds is consistent with the Regional Transportation Plan as well as the adopted Short Range Transit Development Plan

As discussed, we appreciate you placing this claim for these funds be placed on the Nevada County Transportation Commission's November 9, 2022 agenda for consideration and subsequent approval.

Thank and please do not hesitate to contact me should you have questions, comments, and/or require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Alfred Knotts".

Alfred Knotts
Transit Program Manager

ANNUAL TRANSPORTATION/TRANSIT CLAIM FORM
Fiscal Year 2022/23

DATE: November 9, 2022
TO: NEVADA COUNTY TRANSPORTATION COMMISSION
FROM: TOWN OF TRUCKEE
CONTACT: Alfred Knotts, Transit Program Manager
PHONE: 530-582-2489

The TOWN OF TRUCKEE hereby requests, in accordance with the Transportation Development Act (TDA), and applicable rules and regulations, that this TDA claim be approved in the total amount of \$279,000 comprised of State Transit Assistance (STA) Capital Funds. The total amount of this claim shall be utilized for completion of the project listed below:

Project Title/Description	Authorized by TDA Section(s)	Total Project Cost	Amount Requested STA
Railyard Transit Center	6730(b)	7,829,107	\$279,000

The Town of Truckee requests that the STA Capital Funds be distributed at your earliest convenience per adoption of Resolution 2022-70 by the Town of Truckee Town Council on November 8, 2022.

Approval of this claim and payment to the Town of Truckee is subject to such monies being available, and to the provisions that such monies will be used in accordance with the terms contained in the approving resolution of the NEVADA COUNTY TRANSPORTATION COMMISSION.

BY: _____
Nicole Casey, Administrative Services Director

JAN ARBUCKLE – Grass Valley City Council, Vice Chair
DANIELA FERNANDEZ – Nevada City City Council
SUSAN HOEK – Nevada County Board of Supervisors
ED SCOFIELD – Nevada County Board of Supervisors, Chair
JAY STRAUSS – Member-At-Large
DUANE STRAWSER – Member-At-Large
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 950.6

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Executive Director’s Report for the November 9, 2022 Meeting

DATE: November 9, 2022

2023 ACTIVE TRANSPORTATION PROGRAM FUNDING RECOMMENDATIONS

On June 15, 2022, the Nevada County Transportation Commission, in coordination with Nevada County, Nevada City, and Grass Valley, and with the assistance of the transportation consulting firm GHD Inc., submitted Active Transportation Program (ATP) Cycle 6 grant applications for the State Route 49 Multimodal Corridor Improvements and the SR 174/49/20 Roundabout and Active Transportation Safety Project.

On October 20, 2022, the California Transportation Commission (CTC) released the staff funding recommendations for Cycle 6 of the Active Transportation Program for both the Statewide funding program component and the Small Urban & Rural funding program component. NCTC staff is happy to report that both of the project applications submitted by NCTC have been recommended for funding, totaling a combined \$19,302,000 in ATP funding. The SR 49 Multimodal Corridor Improvement Project was recommended for \$13.3 million from the Small Rural and Urban funding component, and the SR 174/49/20 Roundabout and Active Transportation Safety Project was recommended for \$5.4 million from the Statewide funding component. The program of projects will not be finalized until the CTC officially adopts the program at its December 7-8, 2022 meeting.

The Active Transportation Program was created in 2013 through passage of Senate Bill 99 and Assembly Bill 101 with the intent to fund projects to encourage increased use of active modes of transportation, such as biking and walking. The Active Transportation Program consists of three funding components: the Statewide funding component (50% of the funds), the Small Urban & Rural funding component (10% of the funds), and the large Metropolitan Planning Organization (MPO) component (40% of the funds).

A summary of the Statewide 2023 Active Transportation Program staff recommendations is summarized below:

Statewide Funding Component

- 67 projects worth \$1.149 billion with \$853.520 million in ATP funding
- 43 projects are Safe Routes to School projects

Small Urban and Rural Funding Component

- 26 projects worth \$209.187 million with \$170.704 million in ATP funding
- 19 projects are Safe Routes to School projects

The one-time, \$1.149 billion augmentation included in the California Budget Act of 2022 significantly boosted the number of projects the Commission was able to fund through the 2023 Active Transportation Program. Without the augmentation, staff recommendations would have only included 23 projects in the Statewide funding component and seven projects in the Small Urban & Rural funding component.

PARTICIPATION ON THE INSTITUTE OF TRANSPORTATION ENGINEERS SENATE BILL 743 TASK FORCE

On October 3, 2022 NCTC's Executive Director was invited to participate as part of the Institute of Transportation Engineers (ITE) Senate Bill 743 Task Force. California Senate Bill 743 was passed in 2013 and implemented in 2018 through the adoption of new CEQA regulations that changed the measure of significant impacts for land use and transportation projects.

The Task Force will be focused on clarifying issues surrounding the analysis of highway capacity increasing projects. The Task Force intends to prepare several technical white papers to help inform state guidance surrounding this issue.



Caltrans District 3 Project Status Report

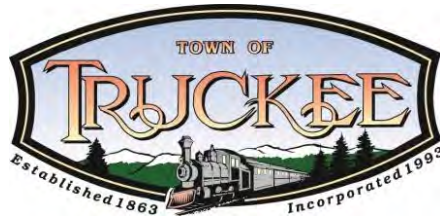
November 2022

Highway 20		
2H62U Omega Curve Correction (2H620) (0H240) (1H810) (0H660)	CO-RTE-PM	NEV - 20 - 29.7/39.8
	Location	In Nevada County, near Omega, from 0.1 mile east of White Cloud Campground to 1.3 miles west of Zeibrigh Road.
	Description	Curve improvement, widen shoulders, and add turnout.
	Funding Source	SHOPP - Safety (010) and Operational Improvements (310)
	Total Cost	\$61,443,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Winter 2025.	
4H070 Gold Nugget	CO-RTE-PM	NEV - 20 - 12.2/20.0
	Location	In and near Grass Valley and Nevada City, from RTE 20/49 SEP (Br#17-0049) to Rim Rock Lane.
	Description	Repair pavement, drainage, sign panels, ADA facilities, and roadside planting & irrigation. Install new storm water improvement, Maintenance Vehicle Pullouts (MVPs).
	Funding Source	SHOPP - Asset Management (120)
	Total Cost	\$23,990,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2023.
Construction	Construction is expected to begin Fall 2023. Target completion Winter 2024.	
0J520 NEV 20 CAPM	CO-RTE-PM	NEV - 20 - 20 / 46.119
	Location	Pavement CAPM and drainage improvements in Nevada County east of Nevada City from Rim Rock Road to Jct20/80.
	Description	Class II Pavement CAPM on Mainline and ramps, rehabilitate or replace poor conditions drainage systems. Evaluate /rehabilitate/replace poor condition lighting, sing panels, and TMS elements.
	Funding Source	SHOPP - Asset Management (121)
	Total Cost	\$38,010,000
	Planning	COMPLETE
	Environmental	Target completion Summer 2023.
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin Summer 2025. Target completion Fall 2026.	
Highway 49		
4E170 Nev-49 Corridor Improvement Project	CO-RTE-PM	NEV - 49 - 11.1/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	NB and SB Truck Climbing Lanes, 22' Median with Barrier, 10" Shoulders, 4 right right turn lanes at Crestview Drive, Smith Road, Bethel Church Way, and Wellswood Way and two at-grade access-controlled roundabout intersections at Wellswood Way and Smith Road.
	Funding Source	STIP - RIP (NCTC)
	Total Cost	\$157,900,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin Fall 2025. Target completion Winter 2028.	
3H510 Nev-49 Corridor Improvement Project (SHOPP)	CO-RTE-PM	NEV - 49 - 10.8/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen shoulders, construct two way left turn lane (TWLTL), SB right turn lane, and NB truck climbing lane.
	Funding Source	SHOPP - Safety (015)
	Total Cost	\$78,770,000
	Planning	COMPLETE
	Environmental	Target completion Spring 2023.
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin Fall 2025. Target completion Fall 2028.	
4H600 49 Safety Barrier	CO-RTE-PM	PLA - 49 - 8.7/10.6
	Location	In Placer County on Route 49 from 0.2 miles south of Lorensen Road to 0.4 miles north of Lone Star Road.
	Description	Construct concrete median barrier with roundabouts.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$26,340,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Winter 2022/2023.
Construction	Construction is expected to begin Spring 2024. Target completion Summer 2025.	

Interstate 80		
2H690 Slope Stabilization	CO-RTE-PM	NEV - 80 - 31.4/31.8
	Location	Near Truckee, 1.88 miles east of Farad UC (Br# 17-0064) to the Sierra County Line.
	Description	Rockfall Mitigation
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$8,730,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2023.	
3H560 Yuba Pass SOH Bridge Replacement	CO-RTE-PM	NEV - 080 - 58.7 /60.2
	Location	In Nevada County near Emigrant Gap at the Yuba Pass Separation OH Bridges (Br#17-0023L/R).
	Description	Replace bridges, widen WB direction for truck climbing lane, install TMS elements and communications.
	Funding Source	SHOPP - Bridge Rehabilitation (110)
	Total Cost	\$101,780,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2023.
Construction	Construction is expected to begin Summer 2023 Target completion Fall 2027.	
1H990 Soda Pavement Repair	CO-RTE-PM	VAR - VAR - VAR
	Location	In Placer and Nevada Counties near Soda Springs from Troy Rd UC to East of Soda Springs OC.
	Description	Rehabilitate Roadway, Construct truck climbing lane on EB I-80 direction, widen Jingvale UC, replace sign panels, upgrade lighting, TMS elements, and rehab drainage elements
	Funding Source	SHOPP -Pavement Preservation and Rehabilitation, Drainage System Restoration, Safety Signs and Lighting (121, 122, 151, 170)
	Total Cost	\$85,590,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion March 2023.
Construction	Construction is expected to begin Summer 2024. Target completion Summer 2026.	
3H580 Acid Flats	CO-RTE-PM	NEV - 080 - 27.60/28.50
	Location	In Nevada County near Floriston at Truckee River Bridges (Br#17-0063L/R).
	Description	Replace bridges, install fiber optic and RWIS.
	Funding Source	SHOPP - Bridge Rehabilitation and Replacement (110)
	Total Cost	\$74,535,000
	Planning	COMPLETE
	Environmental	Target completion Spring 2024.
	Design	Target completion Fall 2026.
Construction	Construction is expected to begin Spring 2027. Target completion Fall 2029.	
1H18U Rdway Rehab	CO-RTE-PM	NEV - 80 - 13.00/15.50
	Location	In Truckee from west of Donner Park OC (BR#17-0045) to Trout Creek UC (BR#17-0031).
	Description	Rehabilitate pavement and drainage systems, upgrade ADA facilities, guardrail, and TMS elements.
	Funding Source	SHOPP Pavement Rehabilitation (122)
	Total Cost	\$30,566,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2023	
2H01U Rockfall Protection	CO-RTE-PM	NEV - 80 - 31.37/31.78
	Location	In Nevada and Sierra Counties from 1.9 miles east of Farad Undercrossing to the Sierra County line and from 1.3 miles east of the
	Description	Stabilize cut slope erosion and prevent rockfall by flattening the slope or installing a drapery system, concrete barrier, and drainage
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$13,813,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2023	
2J910 Safety Improvements	CO-RTE-PM	NEV - 80 - 26.0/27.4
	Location	In Nevada County on Route 80 at Floriston
	Description	Grind existing concrete pavement, place polyester concrete overlay, groove existing concrete pavement, remove/repair concrete barrier
	Funding Source	SHOPP Safety Improvement (010)
	Total Cost	\$3,750,000
	Planning	COMPLETE
	Environmental	Target Winter 2023
	Design	Target Fall 2023
Construction	Target Start Spring 2024 / Target completion Fall 2024	

Highway 89		
1J170 CAPM & Drainage Improvements	CO-RTE-PM	PLA - 89 - 13.1/21.667
	Location	In Placer and Nevada Counties on Route 89, 9.0 miles south of Truckee from Truckee River Bridge (Br # 19-0032) to Junction of Route 80 in Truckee.
	Description	Class 2 pavement CAPM, rehabilitate drainage, upgrade ADA facilities, guardrail, and TMS elements.
	Funding Source	SHOPP - Roadway Preservation (121)
	Total Cost	\$14,370,000
	Planning	COMPLETE
	Environmental	Target completion Summer 2024.
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin in Fall 2025. Target completion Fall 2026.	

Highway 174		
4F370 Hwy 174 Safety Improvement Project	CO-RTE-PM	NEV - 174 - 2.7/4.6
	Location	In Nevada County, near Rollins Lake, from Maple Way to You Bet Road.
	Description	Safety - This project proposes to realign curves, widen shoulders, add a left turn lane at Greenhorn Access Rd.,
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$27,368,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	COMPLETE, 1 year plant establishment period Fall 2022	
3F680 Relinquishment	CO-RTE-PM	NEV - 174 - 9.7/10.1
	Location	In Grass Valley from Race Street to Highway 20.
	Description	Relinquishment
	Funding Source	SHOPP
	Total Cost	\$1,950,000
	Planning	COMPLETE
	Environmental	COMPLETE: State ED: CEQA complete Caltrans is working on the part Federal part of ED - NEPA
	Design	N/A: Relinquishment
Construction	N/A: Relinquishment	



M E M O R A N D U M

Date: November 9, 2022

To: Nevada County Transportation Commission

From: Alfred Knotts, Transportation Program Manager

Subject: Truckee Transportation Program Fiscal Year 22/23 Quarterly Update

Since the last update, the Town of Truckee (Town) has been working diligently rebuilding ridership to pre-COVID levels while also working on new and innovative transit initiatives, as well as project development on the Railyard Transit Center and passage of Measure U (formerly Measure R). Updates on these items are highlighted below under each respective heading.

Truckee TART System Update

Early in Fiscal Year 21/22 Truckee Tahoe Area Regional Transit (TART), along with many systems across the nation, experienced labor shortages associated with hiring as well as retention of drivers. This resulted in suspension of Fall night service along the State Route 267 and Highway 89 corridors between the Town and resort bases of Northstar and Palisades Tahoe, respectively. To address these issues, the operator, Paratransit Services, increased hiring salaries as well as signing bonuses, which increased interest during the recruitment process. Additionally, the Town took an active role in advertising and recruiting through the Town Human Resources Department and Town portal and outlets which had not previously been done. As a result, the contractor has been successful in recruiting, hiring, and retaining the necessary number of drivers to operate both peak (Dec - April and June – Sept) and off-peak services.

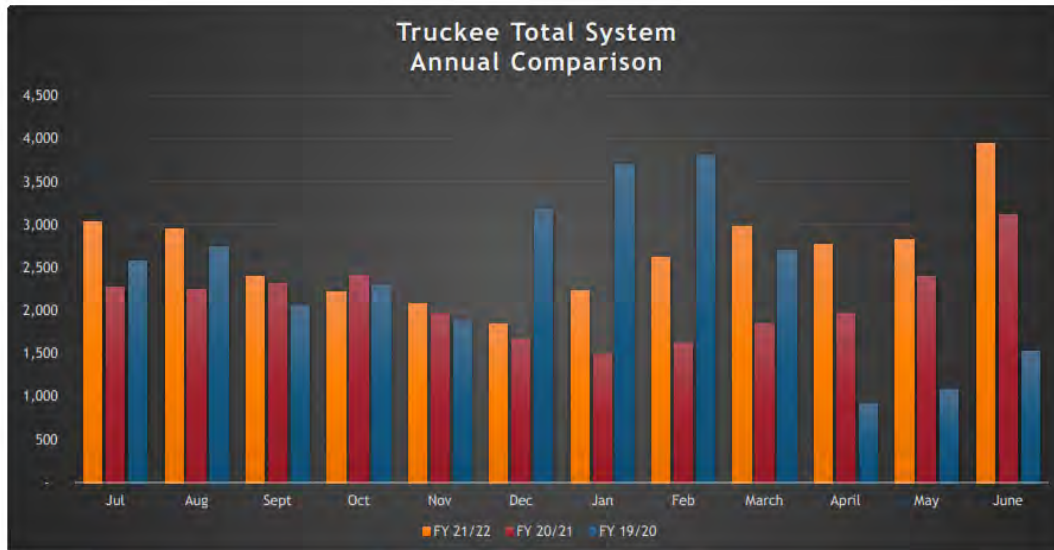
In regard to FY 21/22 performance, the Town is happy to report that ridership is close to or at pre-Covid levels with Truckee TART system ridership. The following chart shows ridership by service type as well as a combination of the entire system.:

Truckee TART Ridership Comparison

<u>Fixed Route</u>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD
FY 21/22	2,598	2,502	1,989	1,831	1,742	1,562	1,858	2,275	2,547	2,369	2,355	2,685	26,313
FY 20/21	2,049	2,078	2,091	2,060	1,700	1,430	1,241	1,351	1,498	1,631	1,905	2,587	21,621
FY 19/20	1,959	2,036	1,374	1,563	1,275	2,575	3,006	3,159	2,328	835	965	1,353	22,428
% Change this FY to Last	26.79%	20.40%	-4.88%	-11.12%	2.47%	9.23%	49.72%	68.39%	70.03%	-45.25%	23.62%	3.79%	21.70%

<u>Dial-A-Ride</u>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD
FY 21/22	430	454	413	391	340	282	372	343	433	405	473	479	4,815
FY 20/21	230	174	219	346	272	229	247	274	347	335	494	531	3,698
FY 19/20	624	710	682	740	601	615	697	653	368	81	114	179	6,064
% Change this FY to Last	86.96%	160.92%	88.58%	13.01%	25.00%	23.14%	50.61%	25.18%	24.78%	20.90%	-4.25%	-9.79%	30.21%

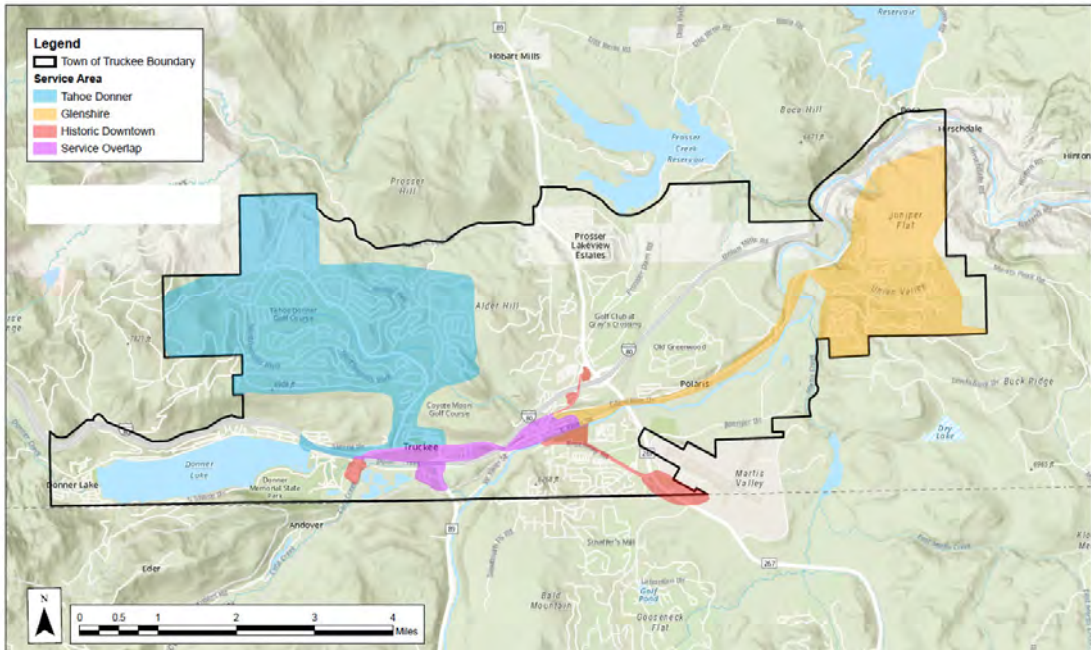
Total System	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD
FY 21/22	3,028	2,956	2,402	2,222	2,082	1,844	2,230	2,618	2,980	2,774	2,828	3,940	31,904
FY 20/21	2,279	2,252	2,310	2,406	1,972	1,659	1,488	1,625	1,845	1,966	2,399	3,118	25,319
FY 19/20	2,583	2,746	2,056	2,303	1,876	3,190	3,703	3,812	2,696	916	1,079	1,532	28,492
% Change this FY to Last	32.87%	31.26%	3.98%	-7.65%	5.58%	11.15%	49.87%	61.11%	61.52%	41.10%	17.88%	26.36%	26.01%



Microtransit Feasibility and Pilot Program

As mentioned in our previous report, the Town was in the process of soliciting the procurement of both a transit planning firm as well as a microtransit operator to assist with planning and launching a “turn-key” microtransit service for Summer 2022. Since that time, Town staff worked expeditiously to procure these professional services as well as form a Microtransit Working Group, secure non-state and non-federal funding (Town funds, Tahoe Donner and Glenshire Truckee Special Service Area funds, Tahoe Forest Hospital, and Visit Truckee-Tahoe TOT Funds), and successfully market and launch a Summer 2022 Microtransit Pilot Program, which served the following area:

Service Areas

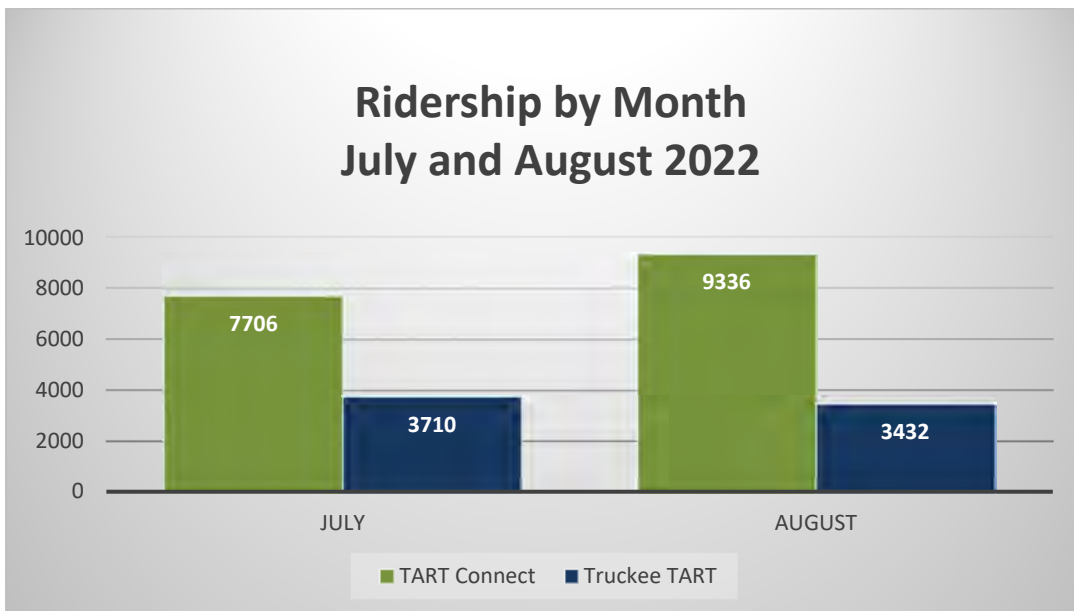


Consistent with the Town and Placer County’s co-branding of TART, the Town branded and marketed this microtransit program as “TART Connect” in line with Placer County’s microtransit program that operates on the North Shore of Lake Tahoe.

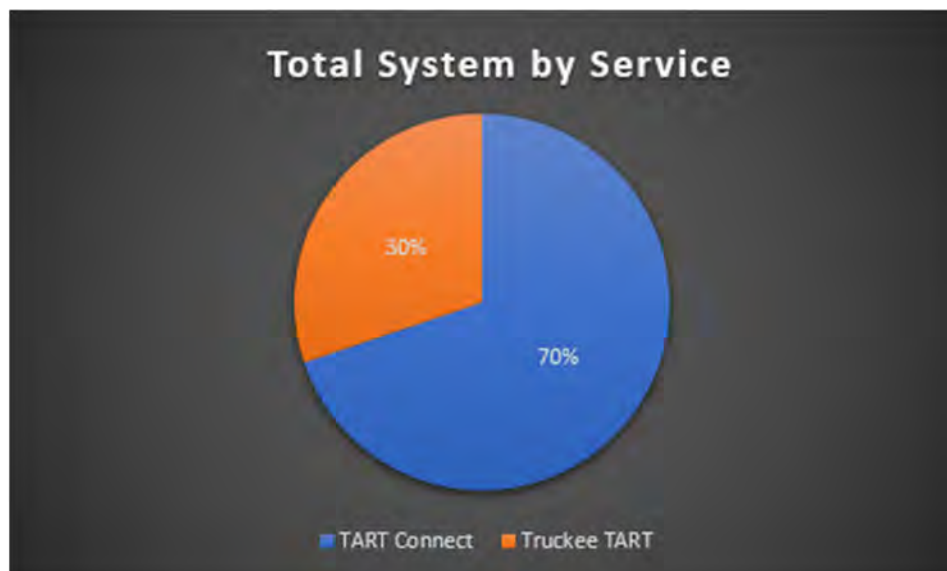


Below is a snapshot of the overall service parameters and performance:

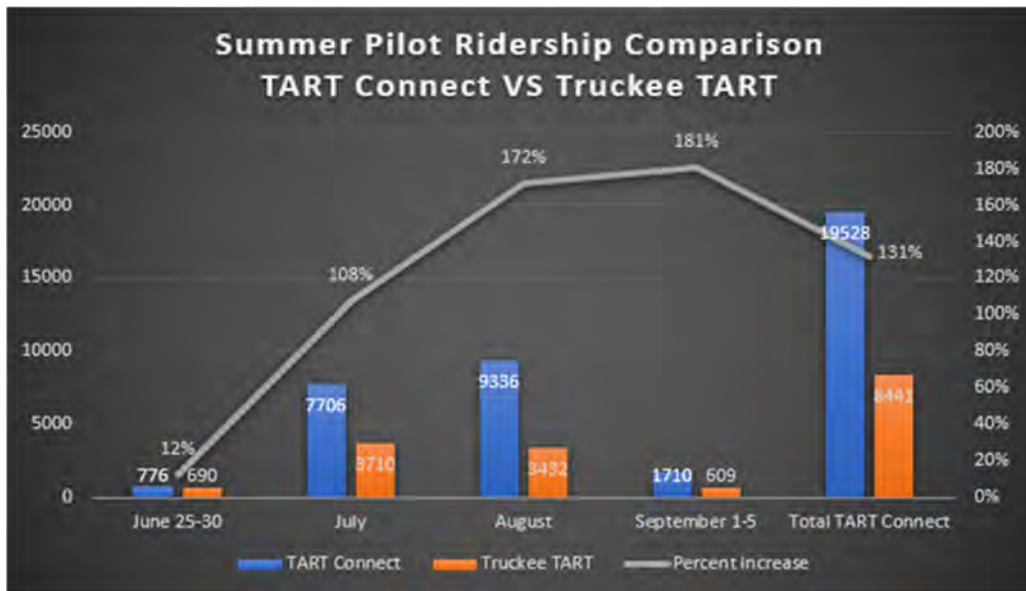
- Program Cost - \$460,977
- Pilot Period – June 25 – Sept 5 (10:00 AM – 10:00 PM)
- Days of Operation - 73
- Total Passengers – 19,556
- % Shared Rides – 27%
- Cost per rider - \$23.56
- % of Pickups within 15 mins – 85%
- Customer rating – 4.9 out of 5



As shown below, TART Connect was highly utilized accounting for approximately 70% of the overall transit ridership during pilot period in which it operated.



Overall transit ridership also increased by approximately 130%.



Given the initial success of TART Connect in the Town through the summer pilot program, Town Staff successfully sought and secured funding from the previous sources in the amount of approximately \$527,000 to fund and launch a Winter 22/23 pilot program. This service will operate from December 15 – April 2 from 8:00 AM – 10:00 PM. Through the pilot period, the Town intends to conduct a thorough feasibility analysis to determine the viability of reconfiguring the Truckee TART system as to operate under a microtransit model. These findings are intended to inform both the Town budgeting process as well as the forthcoming Short Range Transit Development Plan being undertaken by NCTC Staff and in cooperation with the Town.

Railyard Transit Plaza

As the Commission is aware, the Transit Center Relocation Feasibility Study was completed in October 2020 resulting in the identification of the “North Balloon Parcel” as the preferred site/alternative shown below.



At the time of preparing this communication, the Purchase Sale Agreement for this parcel has been finalized and sent to the Seller, Truckee Development Associates (TDA), to initiate the

escrow and closing process. The Town and TDA anticipate closing to be complete in the next 30-60 days. Concurrently with the acquisition process, the Town has been working diligently with the preliminary and final design of Phase 1 with the plans, specification, and estimate at 100% completion.

This Phase 1 design will include all of the civil work including but not limited to the following: pavement for circulation, transit vehicle pull outs for both micro and mass transit vehicles, conduit to support electric vehicle charging and real time transit vehicle location information, space for future public art installation, curb and gutter and pedestrian circulation, drainage, transit shelters, landscaping, and other passenger amenities such as restrooms, bike racks and “fix-it stations,” shade structures and benches. Phase 1 is scheduled to be bid in winter 2023 with construction commencing summer 2023.

Phase 2, which design has not been initiated, will be scoped to include the enclosed, climate-controlled transit center structure as shown above. Phase 2 also contemplates the final streetscape amenities, wayfinding, and at grade electric vehicle charging infrastructure. Phase 2 of the Project is not currently fully funded; however, Town will be pursuing several state and federal grant opportunities in FY 22/23 and FY 23/24 with construction anticipated in FY 24/25.

Truckee Trails Sales Tax Renewal Update

As part of the last Town update to Commission, the Town reported that we would be pursuing a voter initiative to renew the Truckee Trails Sales tax measure known as Measure R. Measure R was passed in 2014 and authorized a ¼% sales tax dedicated to the construction and maintenance of trails. Specifically, the ballot language provided for the following expenditure authority:

“Completing the Truckee River Legacy Trail, building and maintaining paved and dirt trails, and protecting the environment and natural open space along trail corridors. Specific uses that would be allowed include pavement maintenance, erosion control, sweeping, litter removal, snow removal and other winter maintenance, and repair or replacement of bridges, signs, bike racks, sanitation facilities, and other amenities.”

Measure R has a 10-year taxing authority which meant the measure was set to expire on June 3, 2024. Given the important role trails play in the Town’s quality of life, economic vitality, sustainability, overall transportation system, and goals of reducing Vehicle Miles Traveled (VMT) and GHG emissions, the Town proposed a new Trails Tax initiative, referred to this time as Measure U, on the June 2022 Primary Election ballot. Measure U proposed increasing the sales tax from ¼% to ½% and proposed to make the life of the tax authorized “until rescinded by voters.” Measure U was approved by nearly 80% of the Town voters and is estimated to generate approximately \$3 million dollars annually for the planning, design, construction, and operations and maintenance of both paved and unpaved trails and associated amenities.

Thank you for the opportunity to provide this update and I look forward to answering any questions you may have. Should you wish to contact me in advance of the meeting, I can be reached via email at aknotts@townoftruckee.com or via phone at (530) 582- 2489.

It’s a pleasure working with the Commission and all the wonderful and knowledgeable NCTC staff. On behalf of the Town, we thank you for all of your support, collaboration, and guidance.